



Pine

Bluff

Gun

Club,

Inc.

By-Laws

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These initial bylaws and rules and regulations of the Pine Bluff Gun Club, Inc. were adopted on December 5, 1956. The version presented heretofore contains all amendments approved by the membership at general meetings through January 25, 2015.

This Organization shall be known as:

Pine Bluff Gun Club, Inc.

The purpose of the Pine Bluff Gun Club, Inc. is to provide:

1. An organization in which membership is offered to law-abiding citizens interested in guns and their safe and proper usage.
2. An approved range where firearms may be used with the utmost safety and convenience for target practice and competition.
3. Facilities and knowledge for the instruction of interested people in the safe and responsible handling of firearms.
4. Closely supervised shooting matches open to the membership and qualified public.

Organization

1. Officers of the Pine Bluff Gun Club, Inc. shall be:
 - a. President
 - b. Vice-President
 - c. Secretary & TreasurerTo be elected by the general membership to serve for a period of one (1) year.
2. The Board of Directors shall consist of nine (9) members composed of the officers listed above and six (6) directors, or trustees, elected from the membership for a term of one (1) year.

Officer Responsibilities

President

The Pine Bluff Gun Club, Inc. President performs such duties as: formulating and carrying out programs, organizing support for programs which offer the best potential for increasing the strength and vitality of the Club, and other duties that usually pertain to this office. The President shall preside over all Club meetings, including meetings of the Board of Directors and other governing bodies, and is an ex-officio member of all committees.

Vice-President

The Vice-President should be qualified to succeed to the presidency and performs the duties of the President in case of his absence or at the President's request. Clubs may specify that the Vice-President direct and coordinate a group of related programs or committees.

Secretary

The Secretary is the custodian of the Club charter, articles of incorporation, bylaws and documents which pertain to the original organizing activity. It is customary to print extra copies of bylaws (including amendments) for distribution to all members to acquaint them with the objectives, purposes and policies of the Club.

Minutes of all meetings of the members and Board of Directors are taken by the Secretary. In recording minutes, special attention should be given to all formal motions made and their dispositions. Subjects discussed in depth that result in consensus without a formal vote should also be noted.

A file of all committee reports is maintained by the Secretary to be used as a reference and a record of business transacted. The Secretary should also maintain a current roster of NRA members and their membership numbers for the purpose of qualifying for NRA insurance benefits packages.

Other records maintained by the Secretary are files of newsletters, bulletins, Club correspondence, the Club Officer's Guide and the Club library: (NRA handbooks, reprints, or manuals).

Treasurer

The Club Treasurer prepares, or has a bookkeeper prepare, periodic statements of the Club's financial condition and statements of income and expense. A simplified bookkeeping system can be used to furnish this information. Every Club should have a checking account for recording income and expenses and for controlling expenditures from the Club treasury. A common practice is to require the signatures of two officers on the checks. The Club Treasurer should maintain other records relating to the financial condition of the Club, such as property records, inventory of supplies and Club investments.

Directors (Trustees)

Directors are duly elected by the general membership and shall:

1. Serve on committees as requested by the Club President.
2. Assist in organizing membership meetings and Club functions.
3. Oversee specific areas of responsibility when requested by the Club President or requested by a quorum of the membership. A quorum, other than at a general meeting, shall consist of five (5) members or more considered in good Club standing.

Should any elected Officer or Director (Trustee) be unable, or unwilling, to fulfill the duties of the office, the Board of Directors shall have the authority to appoint a temporary replacement to serve the balance of the term.

It is expressly intended to grant to the Board of Directors full authority to conduct all business of the Club. However, the Board may not borrow money, assess the members, nor raise dues without the express authority granted by the members at a regular or special meeting.

Eligibility Requirements for Officers

In order to be eligible to serve as a Club Officer, nominees must be members in good standing for a minimum number of consecutive years as follows:

- President – 4 years
- Vice President – 4 years
- Secretary & Treasurer – 3 years
- Directors/Trustees – 2 years

Election of Officers

Election of officers will be held annually at the mid-year Club Meeting by hand or voice vote.

Membership

1. Applicants for membership shall be admitted subject to the approval of the Board of Directors. Application for membership shall be made and accepted only when an applicant is sponsored by a current member in good standing.
2. Each applicant shall pay an administration fee of \$25.00 which will be submitted with their application. Should the applicant not be accepted, the money will be refunded.
3. Each member shall maintain current membership with the National Rifle Association (NRA).
4. Each member shall pay annual dues in an amount set by the members. Dues shall be payable annually in advance unless granted an extension privilege by the Board of Directors.
5. The fiscal year shall be from July 1st through June 30th. Dues will be pro-rated according to the date the applicant is accepted.
6. For good cause and when approved by the Board of Directors, any member in good standing may become an inactive member. Inactive members shall not use the range facilities, nor vote at any meetings. They shall pay no dues while in the inactive status. Inactive members may be reinstated as members in good standing by payment of dues from the date of such reinstatement to the end of the fiscal year. During the time that the member is in an inactive status all keys to the range and Club buildings must be surrendered

Junior Members

There will be no junior members. Only dependent children of members in good standing will be allowed restricted access to the range facilities.

Meetings

1. The Club shall have semi-annual meetings at a time and place set by the Club President. The Secretary shall notify each member to the time and place of each meeting in a reasonable time of advance.
2. Special meetings may be held at any time when called by the President, or when four (4) members in good standing request such a special meeting.
3. A quorum at any meeting shall consist of one more than one half of all attending members in good standing as determined by the Secretary.
4. The Board of Directors shall meet from time to time when called by the President. The President shall be required to call a meeting of the Board when requested by any member of the Board. All Directors shall be given reasonable notice of each meeting.
5. A quorum at a Board of Directors meeting shall consist of three (3) Directors.
6. No meeting for the purpose of expelling any member shall be called except by the Board of Directors after considering all of the facts. The decision of the Board shall be final.

Amendments

Bylaws may be amended by a vote of the members at a regular or special meeting.

Conduct at the Outdoor Range

1. No gun shall be fired except directly at the proper backstop and only in the direction of "down range".
2. Modern firearms are limited to calibers of less than 50 BMG or the equivalent.
3. Actions must be open and no ammunition in the firearm except when at one of the firing points. The firearm must be pointed down range when loaded and ready to fire.
4. All actions must remain open and firearms on the bench (or ground, when firing from the prone position) while target handlers are on the range in front of the firing points.
5. No horse play will be permitted.
6. At no time shall a firearm be pointed toward any person or in any direction except down range.
7. Use of alcoholic beverages on the grounds is strictly forbidden. No person who has been drinking alcoholic beverages will be admitted to the Club property.
8. Special rules may apply during special meets at the direction of the range officials.

Defacing Range Property

No firearms shall be fired into trees, benches, sheds, trash cans or other Club property. ONLY targets on proper target holders in front of proper backstops will be utilized.

Housekeeping

Trash receptacles are provided. All litter shall be deposited in these receptacles. After practice firing, the shooter must return the target frame used to the place or building provided and clean up their general shooting area.

Family Participation

Dependent family members of members in good standing shall be entitled to use the Club facilities. Children of members are considered dependent family members as long as they are students or until the age of eighteen (18). Children of members may not take any guests to the range. No person under the age of sixteen (16) shall use the range unless with a member in good standing.

Guests

Members in good standing may bring guests to the range at any time, but must be with their guests. All Club rules apply to guests as well as to members. A member acting as host to guests should acquaint them with the rules. The member is responsible for their guest's conduct. No local person may be a shooting guest more than three (3) times. The Club member is responsible for the safety and conduct of their guests and shall acquaint them with the Club rules and bylaws pertaining to the range. A participant in any match held by the Club shall not be considered a guest.

Enforcement of Club Rules

Any member observing violations of any Club rule will be expected to report the incident to the Board of Directors and serve as a witness if requested. The Board of Directors shall have the power to fine, reprimand, or suspend any member for violations of the Club rules. However, any member so disciplined shall have the right of appeal to the membership where a majority vote will make the final decision.

Non Payment of Dues

At 30 days in arrears the member will automatically become an inactive member as outlined in the Membership Section of these bylaws. The member will be given an additional 30 days to either:

1. Pay the delinquent dues and remain in good standing
2. Turn in their key and all other Club property

3. Formally request “inactive” status which must be for good cause and approved by the Board of Directors

Failure to meet one of these requirements by 60 days in arrears would result in immediate forfeiture of membership status. Reinstatement would be allowed with repayment of all back dues plus an administrative fee of \$25.00 and must be approved by the Board of Directors.

Expulsion of Members

Membership may be forfeited by non-payment of dues or for conduct against the best interest of the Club, or the safety of its members and property as determined by a two-thirds majority vote of the membership at a special meeting. Each member charged with misconduct shall have full opportunity to argue their case before any expulsion vote is held.

NRA Gun Safety Rules¹

Most Club members are experienced shooters and hunters; however, these basic safety rules are provided as a courtesy to members to serve as a refresher and/or guide in instructing new shooters.

Three Fundamental Rules for Safe Gun Handling

1. Always keep the gun pointed in a safe direction. This is the primary rule of gun safety. A “safe direction” means that the gun is pointed so that even if it were to go off it would not cause injury or damage. The key to this rule is to control where the muzzle or front end of the barrel is pointed at all times. Common sense dictates the safest direction, depending on different circumstances.
2. Always keep your finger off the trigger until ready to shoot. When holding a gun, people have a natural tendency to place their finger on the trigger. Don’t do it! Rest your finger on the trigger guard or along the side of the gun. Until you are actually ready to fire, do not touch the trigger.
3. Always keep the gun unloaded until ready to use. Whenever you pick up a gun, immediately open the action and look into the chamber(s) which should be clear of ammunition. (If the gun has a magazine, remove it before opening the action and make sure it is empty.) If you do not know how to open the action or inspect the chamber(s), leave the gun alone and get help from someone who does.

When Using or Storing Guns, Always Follow these NRA Rules

Know your target and what is beyond. Be absolutely sure you have identified your target beyond any doubt. Equally important, be aware of the area beyond your target. This means observing your prospective area of fire before you shoot. Never fire in a direction in which there are people or any other potential for mishap. Think first. Shoot second.

Be sure the gun is safe to operate. Just like other tools, guns need regular maintenance to remain operable. Regular cleaning and proper storage are a part of the gun’s general upkeep.

If there is any question concerning a gun's ability to function, a knowledgeable gunsmith should look at it.

Know how to use the gun safely. Before handling a gun, learn how it operates. Know its basic parts, how to safely open and close the action and remove any ammunition from the gun or magazine. Remember, a gun's mechanical safety device is never foolproof. Nothing can ever replace safe gun handling.

Use only the correct ammunition for your gun. Only BB's, pellets, cartridges or shells designed for a particular gun can be fired safely in that gun. Most guns have the ammunition type stamped on the barrel. Ammunition can be identified by information printed on the box and sometimes stamped on the cartridge.

Wear eye and ear protection as appropriate. Guns are loud and the noise can cause hearing damage. They can also emit debris and hot gas that could cause eye injury. For these reasons, shooting glasses and hearing protectors should be worn by shooters and spectators.

Never use alcohol or drugs before or while shooting. Alcohol, as well as any other substance likely to impair normal mental or physical bodily functions must not be used before or while handling or shooting guns.

Join the NRA

To join the NRA today, or for additional information regarding membership, contact the Club Secretary and join through the Club for a discount in dues. Your membership dues can be charged to VISA, MasterCard, American Express, or Discover.

Ask your Club Secretary about NRA membership benefits.

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